

REQUEST FOR PROPOSAL (RFP)

Managed Firewall Service & Purchase of Wireless and UPS

School Corporation: Hamilton Heights School Corporation
470 #: 200010917

The purpose of this Request for Proposal (RFP) is to solicit sealed proposals to establish a contract through fair and competitive negotiations for Managed Firewall Service & Purchase of Wireless and UPS. The goods and services requested in these documents are part of the E-Rate filings for Funding Year 2020 for Hamilton Heights School Corporation.

Further information can be found at the USAC Website <http://www.usac.org/sl/>.

- The vendor must provide their E-Rate **Service Provider Identification Number (SPIN)** number on proposal in order to be eligible for consideration.
- The vendor must agree to comply with rules and regulations of USAC. Vendors must be familiar with billing methods and timelines associated with USAC.
- Bids and awards related to this RFP are subject to receiving approval for funding through the E-Rate process. In the event projects are not funded, Hamilton Heights School Corporation reserves the right to modify the scope of the project or cancel the project.
- Any contractual terms and conditions that would be necessary to complete a legally binding agreement must be included with the proposal submission.
- The winning vendor must complete the necessary FCC Form 471 templates required for each school/entity, i.e. Internal Connections, Basic Maintenance of Internal Connections and Managed Internal Broadband Services.

BACKGROUND

- Hamilton Heights School Corporation will be upgrading their network firewall, wireless, and UPS infrastructure to support 1-to-1 classroom instruction.
- This project will not be implemented until an E-rate Funding Commitment is received.

DUE DATE

Proposals will be received in the Hamilton Heights School Corporation Administration Building at the following address 410 W Main St, Arcadia, IN 46030 until 4 o'clock (4:00 p.m.) EST Thursday, February 27, 2020. Proposals will be opened and publicly read at the hour of 4 o'clock at the Hamilton Heights School Corporation Administration Building. Hamilton Heights School Corporation Board of Education reserves the right to reject any or all bids.

SPECIFICATIONS

Listed below are part numbers and quantities for proposal. **Vendors may submit alternative equipment as long as the equipment is an equivalent make and model or serves a similar functionality.**

All equipment shall be new, factory-sealed equipment currently available from the manufacturer; the District will not accept proposals of used, remanufactured, refurbished, "B stock," returns, open-box, discontinued, "gray market," or equipment in any condition other than new and factory-sealed with all original manufacturer warranties. No proposal can be submitted that includes equipment or components for equipment from companies deemed to provide a national security risk as defined by FCC Order 19-121.

Hamilton Heights School Corporation reserves the right to adjust quantities prior to purchasing to meet the needs of the corporation.

- **Scope:** Firewall: Provide district with hosted firewall service to support threat protection.
- **Scope:** Wireless: Purchase upgraded wireless network equipment to support 1:1 clients.
- **Scope:** UPS: Purchase upgraded UPS for rack mounted network closets to support 1:1 instruction.

High School

Function	Part Number	Description	Quantity
Firewall	Managed Firewall or Equivalent	VPN, NAT/PAT, Geo-Blocking, ACL, Co-Management Portal, Reporting, IPS, Malware/Antivirus	1
Wireless AP	UAP-AC-SHD or Equivalent	Ubiquiti UniFi SHD, 802.11AC Wave 2, 4x4 Mu-MIMO, with dedicated radio for security and bluetooth	30
UPS	SMART2200RM2UN or Equivalent	TrippLite UPS 120V, 2.2kVA, NIC, NEMA 5-20P Input	4

Elementary School

Function	Part Number	Description	Quantity
Wireless AP	UAP-AC-SHD or Equivalent	Ubiquiti UniFi SHD, 802.11AC Wave 2, 4x4 Mu-MIMO, with dedicated radio for security and bluetooth	40
UPS	SMART2200RM2UN or Equivalent	TrippLite UPS 120V, 2.2kVA, NIC, NEMA 5-20P Input	4

Primary School

Function	Part Number	Description	Quantity
Wireless AP	UAP-AC-SHD or Equivalent	Ubiquiti UniFi SHD, 802.11AC Wave 2, 4x4 Mu-MIMO, with dedicated radio for security and bluetooth	40
UPS	SMART2200RM2UN or Equivalent	TrippLite UPS 120V, 2.2kVA, NIC, NEMA 5-20P Input	6

Pricing

- Each proposal shall provide a separate section listing for each school/entity with all costs associated with the proposal.
- Proposal MUST separate E-Rate eligible and E-Rate ineligible products/services by line item. **The vendor is responsible to clearly indicate all ineligible costs by line item for all services and equipment associated with this RFP.**
- Vendors are welcome to bid on any or all scope sections
- Each line item on proposal should clearly list the following information:
 - Location (Building Name)
 - Quantity
 - Manufacturer
 - Part Number
 - Description
 - Unit Price
 - Extended Price
 - Classification
- Any ongoing subscription pricing must be listed separately.
- Licenses, software, and basic maintenance for the adequate performance of eligible components should be included in the proposal.
- If applicable, vendor is to specify change fees, freight assurance fees, shipping charges, taxes, surcharges and contingency fees for eligible equipment.
- If applicable, vendor is to specify the manufacturer's warranty provided as an integral part of an eligible component without separately identifiable cost.
- While price will be the most heavily weighted factor in our evaluation of the bids, the School Corporation reserves the right to award the proposal to the best-qualified vendor.

REFERENCES

The vendor must include a list of at least three (3) clients for whom the vendor has provided products and/or services that are the same or similar to those products and/or services requested in this RFP. Information provided should include the name, address, and telephone number of the client facility and the name, title, and phone/fax numbers of a person who may be contacted for further information. In addition, a brief description of services rendered for the reference should be included.

EVALUATION CRITERIA

While cost will be the most heavily weighted factor, the evaluation will also focus on the substance of the details provided in response to the requirements herein including but not limited to technical details, contract terms, experience, references, and adherence to the response format provided.

TIMELINE

- Questions Due 01-28-2020 by 4 PM EST
- Bids Due 02-27-2020
- Target date for review of proposals 03-04-2020
- Anticipated selection of vendor 3-13-2020

Point of Contact

Any questions concerning technical specifications or Statement of Work (SOW) requirements must be directed to:

Dave Slabe, IT Operations Manager

Address: 410 W Main St, PO Box 469

Email: erate@hhschuskies.org

All questions concerning this request must be submitted by 01-28-2020 by 4 PM EST. All questions and answers will be posted to <http://hhschuskies.org/erate> once all questions have been received. It is the sole responsibility of the Service Provider to check for any additional information that may be issued.