

HHSC Learning Plan Options

- **On-site Learning**
 - Students report to school daily to receive in person instruction with teachers.
- **Off-site Learning**
 - This option is available for students who have risk factors, health issues, those who have immediate family members with health issues, or those who have some other substantial reason to not attend class On-site.
 - Grades K-4 Students must commit to this option for one grading period.
 - Grades 5-12 Students must commit to this option for one semester.
 - If a parent or student strongly disagrees with wearing a mask, shield, or face covering at any time during the day or on the bus, Off-site Learning would be a good option.
 - Parents must complete the Off-site Learning Form by Sunday, July 26 in order to qualify for this option for the first grading period or semester.
- **E-Learning**
 - This is the delivery method for instruction in the event that the Hamilton County Health Department recommends/requires closing our schools due to a positive COVID-19 case. All students attending school in the HHSC buildings will participate in this E-Learning format until students and staff are cleared to return to On-site classes.

HHES Off-site Learning Plan	HHES E-Learning
<p>Will be conducted using synchronous (live) and asynchronous (on demand) methods.</p> <p>Students will have live instruction via google meet or zoom with their teachers along with access to uploaded learning/activities through the SeeSaw digital platform.</p> <p>Synchronous Instruction takes place when virtual learning is able to join a live online lesson from home and is participating in real-time with other students. Example: A student joins a Google meeting with their teacher and other students at 10:00 a.m.</p> <p>Asynchronous Instruction takes place when a student accesses virtual content provided by the teacher at the time of their choosing. Example: A student watches a recorded math lesson on SeeSaw and</p>	<p>E-Learning is when the entire school goes off campus for E-Learning Instruction due to school closure.</p> <p>What does E-Learning look like daily when we are all off campus?</p> <p>E-Learning Teacher Work Day: 8:15 a.m. - 3:45 p.m.</p> <p>Teachers will communicate by Seesaw messenger by 8:30 a.m. daily to students in their classroom during e-learning.</p> <p>In that daily communication 5 essential lessons will be included. (Reading, Word Study, Writing, Math & Specials learning). Social Studies and Science will be incorporated into the Reading at times. If</p>

completes an assignment at a time the student chooses.

If a student chooses virtual instruction, they must commit to a grading period. After each grading period, the student may continue with off-site learning or choose to return to In-person instruction.

Regardless if students are attending In-person or off-site learning, each day will be counted as a student day with the expectation that all students are accountable for instruction.

How do we support off-site learning?

Teacher stipend for every grade level K-4 plus one special ed teacher and special area stipend.

Technology training/support for stipend teacher in recording live lessons that can be downloaded at a later time.

E-Learning goes longer than 7 school days, grade level teams will reevaluate if a separate science/social studies component needs to be added to daily learning.

Grade Level Teams are encouraged to conquer and divide planning and instruction.

Essential lessons could include:

Pre-recorded lessons, read alouds, activities, assignments, projects etc. specific to each area.

In the event that we are utilizing E-Learning days, we will use a two day cycle (A & B). Teachers will help parents keep track of which day we are utilizing during morning email communication through Seesaw.

E-Learning “A Days” will consist of the following: classroom teachers will provide a 45 minute synchronous (face-to-face) learning experience through Google Meet or Zoom with their students. This may include SEL connections, review of weekly learning, etc.

- 9:00-9:45 Kdg
- 9:45-10:30 1st
- 10:30-11:15 2nd
- 11:15-12:00 3rd
- 12:00-1:00 Lunch/Break
- 1:00-1:45 4th
- 1:45-2:30 SpEd
- 2:30-3:15 Specials

E-Learning “B Days” will consist of the following: special education services, Title 1 services, and general education small group learning.

How will students submit learning during e-learning? By uploading assignments to the classroom teacher through SeeSaw.

HHMS Off-site Learning Plan

- Students who participate in the Off-site Learning Program must commit to off-site learning for an entire semester at a time. It is possible for students to transition from On-site learning to Off-site learning during a semester if families feel it is a better solution. Please contact the Principal to request Off-site learning after the school year begins.
- Students choosing the Off-site Learning Program at Hamilton Heights Middle School will only take classes in:
 - English, Math, Science, Social Studies, and Preparing for College and Careers* (for 8th Grade) & PE/Health
*Eighth grade students take Preparing for College and Careers for high school credit.
 - All other elective courses listed on a student's schedule will be AUDITED without teacher support and without a grade. Students will have access to all course content for AUDITED classes in Canvas.
- The Off-site Learning attendance policy is outlined in the HHSC Re-Entry Plan.
 - Daily check-in with Homeroom Teacher or Grade Level Team Page (depending on grade level expectation) by responding to the daily check-in question.
 - Turn in all assignments on time
 - Participate in a group or one-on-one virtual meeting with an OSLF, teacher, or other staff member each week.
- Students will receive their lessons from the HHMS teachers through Canvas. Off-site Learning Facilitators will work with students to answer questions and provide support outside of the normal instructional day. Student questions about assignments and projects, getting helpful formative feedback, and other learning supports will be directed by the OSLFs for each subject area: English, Math, Science, Social Studies, Preparing for College and Careers/PE & Health, and Special Education.
- If there are any issues related to technology (iPad, Canvas, etc.), please fill out the Student Helpdesk Form on the middle school website. We have a full technology team to provide support that will respond very quickly. All students who select the Off-site Learning Program must have reliable wireless internet. Packets will NOT be provided for Off-site Learning.
- Students will access all courses and materials through Canvas.
- Students choosing the Off-site Learning Program will not be permitted to participate in extra-curricular, co-curricular, or athletic activities while they are Off-site Learners.
- It's important to note that the HHMS team has developed a more consistent template for classes on Canvas to help students and families navigate course content more easily. Our dedicated teachers have also worked hard to learn and regularly improve the quality of online content and learning.
- Students are expected to participate in at least one virtual meeting with their class teachers (if there is opportunity during the school day) and/or an OSLF each week. We believe this regular direct contact with at least one teacher or other staff member is essential to keep students engaged in their learning throughout the semester.

HHHS Off-site Learning Plan

- Students who are participating in off-site learning must commit to off-site learning for an entire semester at a time.
- Students choosing the off-site learning plan at Hamilton Heights High School will only take classes in:
 - English
 - Math
 - Science
 - Social Studies

***All other elective courses listed on a student's schedule will be AUDITED.

***Seniors needing electives to graduate will be provided an Off-Site Learning Facilitator (OSLF) to meet these needs in elective areas.

- Students will receive their primary instruction from the teachers whose courses they are enrolled in. Off-site Learning Facilitators will coordinate with students to answer questions and provide support outside of the normal instructional day. Student questions on assignments, projects, and other learning activities will be directed to the OSLF's.
 - One OSLF will be provided for each subject area (English, Math, Science, and Social Studies, and Special Needs)
 - We will also provide one OSLF for Seniors ONLY who need electives to meet graduation requirements in the 2021 Graduation Cohort.
- Access to the courses and materials will be provided through Canvas.
- Students choosing the Off-site Learning Plan will not be permitted to participate in extra-curricular, co-curricular, or athletic activities while they are Off-site Learners.